

# EMPLOYEE ENROLLMENT FORM WITH MEDICAL



Use this form to Enroll or Waive Coverage (Print in black or blue ink)

EMPLOYER NAME \_\_\_\_\_ GROUP ID \_\_\_\_\_ DIV \_\_\_\_\_ PLAN \_\_\_\_\_

## Section A - Coverage Information

Employee Name \_\_\_\_\_ Effective Date of Coverage \_\_\_\_\_

Employment Status    Active    Leave of Absence    Retired    Disabled    COBRA Date \_\_\_\_\_ Reason \_\_\_\_\_

Enrollment Type    New Enrollment    Date of Hire \_\_\_\_\_    Open Enrollment    Waiving Coverage

Qualifying Life Event **\*DOCUMENTATION REQUIRED**

Marriage\*                      Divorce\*                      Birth / Adoption\*                      Loss of Coverage\*

Other \_\_\_\_\_ Event Date (MM/DD/YYYY) \_\_\_\_\_

## Section B - Waiving Coverage - Complete Only If Waiving Coverage

Check all that apply. I waive medical coverage for:    Self                      Spouse                      Dependents

Reason for Waiving: \_\_\_\_\_

## Section C - Other Coverage

**COMPLETE IF YOU HAVE OTHER COVERAGE.** Insurance Company Name \_\_\_\_\_ Effective Date \_\_\_\_\_

Policy No. \_\_\_\_\_ Policyholder Name \_\_\_\_\_ Policyholder Date of Birth \_\_\_\_\_

Insurance Company Address \_\_\_\_\_ Policy covers    Self    Spouse    Family

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Are you eligible for Medicare?    YES    NO    Part A - Effective Date \_\_\_\_\_    Part B - Effective Date \_\_\_\_\_

Is your spouse eligible for Medicare?    YES    NO    Part A - Effective Date \_\_\_\_\_    Part B - Effective Date \_\_\_\_\_

Medicare HIC No. \_\_\_\_\_ Is Medicare related to end-stage renal disease?    YES    NO

Is anyone listed on this application currently covered by other insurance?    YES    NO

## Section D - Employee Information

Last Name	First Name	MI
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Date of Birth	Social Security Number
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Gender    M    F	Disabled?    Y    N
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Physical Address \_\_\_\_\_

City	State	Zip Code	County
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Mailing Address \_\_\_\_\_

City	State	Zip Code	County
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Phone Number	Cell Number	Email
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Would you like to receive policy documents via your email address above?    Yes                      No

## Section E - Dependent Information

### Spouse Information

Last Name	First Name	MI
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Social Security Number	Date of Birth    (MM/DD/YYYY)	Gender    M    F	Disabled?    Y    N
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### Child Information

Last Name	First Name	MI	Is this a "Step-Child"? Y    N
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Social Security Number	Date of Birth    (MM/DD/YYYY)	Gender    M    F	Disabled?    Y    N
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### Child Information

Last Name	First Name	MI	Is this a "Step-Child"? Y    N
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Social Security Number	Date of Birth    (MM/DD/YYYY)	Gender    M    F	Disabled?    Y    N
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**Section E - Dependent Information - continued**

Child Information				
Last Name	First Name	MI	Is this a "Step-Child"? Y N	
Social Security Number	Date of Birth (MM/DD/YYYY)	Gender	M F	Disabled? Y N

**Section F - Medical History**

HEALTH QUESTIONS: All of the following questions must be answered with respect to **each person** applying for coverage.  
**Has anyone listed on this application in the past 5 years, had medical advice, treatment or do you know of health issues in regard to the following? This information will be used to evaluate medical risk, not eligibility for coverage**

**Yes No Check YES or NO for each question**

- a. NERVOUS SYSTEM – Brain disease; stroke, epilepsy-seizures, fainting or dizzy spells; cerebral palsy; other nervous system disorders.
- b. PSYCHIATRIC – Psychiatric counseling; marriage counseling; family therapy; addiction to narcotics, barbiturates, amphetamines, or other drug dependency; nervous or mental disorders; alcoholism.
- c. GENITOURINARY SYSTEM – Kidney, prostate, bladder, menstrual or other female disorders.
- d. MUSCULOSKELETAL – Arthritis; rheumatism, bodily deformity; congenital abnormality; ruptured disc; or any muscle disorders.
- e. CARDIOPULMONARY – High blood pressure; heart disease; circulatory disorders; disease; tuberculosis.
- f. DIGESTIVE SYSTEM – Mouth; ulcers; disease of stomach; gall bladder; colon or intestines; hernia; rectal disorders.
- g. EYE, EAR, NOSE, THROAT – Asthma; sinus; allergies; disease of nose or ears; disease of throat or tonsils; impairment of sight or hearing.
- h. INCAPACITATION – Physical handicaps; mental retardation; disabled or incapacitated as defined by Medicare.
- i. Acquired Immune Deficiency Syndrome (AIDS), AIDS-Related Complex (ARC), Kaposi Sarcoma, Pneumocystis Carinii Pneumonia, or Antibodies to Human T-Lymphotropic Virus Type III (HTLV-III).
- j. Sexually transmitted diseases such as syphilis, gonorrhea, herpes, genital warts.
- k. Tumor or mass, cancer/liver disorders; hepatitis; thyroid disorders; blood disease; hemophilia; diabetes; skin disorders; infections or any other medical advice, examination, not disclosed above?
- l. Is anyone listed on this application pregnant? If yes, when is the expected due date? \_\_\_\_\_
- m. Has anyone listed on this application been advised to undergo a surgical operation or procedure within the next six months?
- n. Is anyone listed on this application currently taking prescription drugs, including injectables?  
If YES, please list on separate sheet and attach to this application.

If you need more room, please attach additional information to this application, write your full name on the attachment.

Person Treated	Condition/ Diagnosis	Treatment and/or Medication Prescribed	Treatment Dates		Name and Address of Attending Physician
			From	To	

Will you or any dependents have any other medical insurance, including Medicare YES NO  
 Who is covered by this other insurance? Self Spouse Child(ren) only Family  
 Are you eligible for Medicare? YES NO  
 Part A / Effective Date: \_\_\_\_\_ (MM/DD/YYYY)  
 Part B / Effective Date: \_\_\_\_\_ (MM/DD/YYYY)  
 MEDICARE HIC#: \_\_\_\_\_  
 Is your Spouse eligible for Medicare? YES NO  
 Part A / Effective Date: \_\_\_\_\_ (MM/DD/YYYY)  
 Part B / Effective Date: \_\_\_\_\_ (MM/DD/YYYY)  
 Is Medicare coverage related to end-stage renal disease? YES NO

**Section G - Disclosure Acknowledgment**

**You must sign both places in Section G to be considered for coverage.**

I understand that I am enrolling in a health care plan issued by Alliant Health Plans, Inc. (Alliant) that requires health care services be provided by participating providers. Failure to use a participating provider will result in reduced coverage or no coverage for services received, and I will be fully responsible for any and all costs not covered by Alliant. I have reviewed the list of participating providers which can be found on the website, AlliantPlans.com. I may also verify provider status by contacting Customer Service at (866) 403-2785. I understand the participation status of any provider may change from time to time and that it is my responsibility to verify participation of my health care provider with Alliant prior to receiving services. As required by the State of Georgia regulations, the following is a summary of the financial arrangements with health care providers who are participating in the Alliant network: 1) Hospital providers are paid according to a contract that includes per diems, case rates, and discounted fee for service arrangements depending on the specific services provided; 2) Physicians are paid either a discounted fee for services in accordance with a specific fee schedule or a predetermined set amount per member per month (capitation); 3) Laboratory services are provided through a capitation arrangement or a discounted fee for service in accordance with a specific fee schedule; 4) Other ancillary services including home health, skilled nursing, and hospice are paid on a contracted fee schedule with per diems or per visits amounts, or through a capitated per member per month flat fee.

<b>Sign Here</b>	Applicant or Legal Guardian Signature	Print Name	Date (MM/DD/YYYY)
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**ABBREVIATED NOTICE OF INSURANCE INFORMATION PRACTICES**

**PRIVACY ACT:** Georgia State law establishes standards for the collection, use and disclosure of information gathered in connection with insurance transactions. The application attached to this notice contains specific personal questions about you and your dependents. We are required to advise you that personal information may be collected from persons other than you or other individuals proposed for coverage. An investigative consumer report may be made to help us obtain additional medical data from physicians or hospitals. **ALL DATA CONFIDENTIAL:** We are required by law to keep such data confidential. It will be seen only by our employees and authorized agents. This data may in certain circumstances be disclosed without your authorization. We may furnish such data to authorized federal or state agencies, consumer investigative service bureaus or others if part of our standard business practice or required by law. **ACCESS TO YOUR DATA:** You have the right to see or obtain a photocopy of your personal information which we have. You also have the right to send us a written request if you need your personal information amended, corrected or deleted. If you wish to have a more detailed explanation of our information practices, please contact Customer Service.

**CONDITIONS OF ENROLLMENT**

I hereby apply for myself and/or my eligible family members for the medical coverage specified in the Contract between my Employer and Alliant. I understand and agree the effective date of coverage will be governed by the stipulations of the Employer Group Application and the Group Health Care Contract & Execution sheet under which this application is made. I understand membership will continue according to the terms of the contract between my Employer and Alliant. I hereby authorize my Employer to periodically deduct any charge due from me hereunder and to remit same to Alliant along with any contribution due from the Employer. I understand and agree that Alliant reserves the right to change the premium charges due for this coverage and to increase or decrease the benefits by giving sixty (60) days written notice to my Employer.

**EXPIRATION AND REVOCATION:** A copy of this authorization is available to me or my legal representative upon written request. A photographic copy of this authorization shall be as valid as the original. This authorization shall be valid for two (2) years from the date below. I have the right to revoke this authorization at any time. To revoke the authorization, I understand that the revocation must be in writing to Alliant Health Plans, that it will not apply to information already released, that a revocation may adversely affect my enrollment, a claim or a pending insurance action, and the revocation will become effective after it is received by Alliant.

**BY ACCEPTING THE TERMS OF THIS AGREEMENT, YOU AGREE TO COMMUNICATE AND TO RECEIVE COMMUNICATIONS VIA EMAIL OR VIA TEXT. BY COMMUNICATING VIA EMAIL AND BY VOLUNTARILY PROVIDING YOUR CELL PHONE NUMBER YOU AGREE AND ACKNOWLEDGE THAT YOU UNDERSTAND THAT EMAIL AND TEXT MESSAGE IS NOT A SECURE FORM OF COMMUNICATION AND MAY BE SUBJECT TO UNAUTHORIZED USE OR ACCESS BY THIRD-PARTIES. BY SENDING OR RECEIVING EMAIL OR TEXT COMMUNICATIONS, YOU AGREE TO ASSUME THE RISK OF AN UNAUTHORIZED ACCESS TO THE EMAIL TEXT IN ORDER TO HAVE THE BENEFIT OF EMAIL OR TEXT COMMUNICATIONS RELATED TO THESE SERVICES.**

<b>Sign Here</b>	Applicant or Legal Guardian Signature	Print Name	Date (MM/DD/YYYY)
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Alliant Health Plans, Inc. ("AHP"), through itself and its parent organization Health One Alliance, LLC ("HOA"), provides administration, marketing, and support services for Serventy Insurance Corporation, Inc. ("Serventy") and AHP. By enrolling in AHP or Serventy programs, you are authorizing AHP or its affiliates to maintain a centralized database of demographic and product information to administer services that support your access to products and services. If there are updates to your personal information received by AHP or Serventy, that same information will be disclosed and updated to the other entity through this centralized database. The purpose of this disclosure of information between AHP and Serventy shall be to update your demographic, payment, or product information. You may revoke the authorization by providing written notice to Alliant Health Plans, ATTN: PHI Forms, PO BOX 1128, Dalton, Georgia 30722, or email PHI@AlliantPlans.com. Upon receipt of your revocation, HOA and AHP shall not update your data within the Serventy system, and your account will be separated. Any information used or disclosed before the revocation shall remain in the combined databases.

Any person who knowingly and with intent to defraud any insurance company or other person files an Application for insurance or statement of claim containing materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties and denial of coverage.

<b>Sign Here</b>	Applicant or Legal Guardian Signature	Print Name	Date (MM/DD/YYYY)
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